Jenny Mosley Consultancies and Positive Press Ltd

**Terms and Conditions**

1. Our charges for postage and packing are based on NET amounts delivered from Positive Press and not for orders delivered direct from our manufacturer – orders direct from our manufacturer are subject to different delivery charges – please see ‘DELIVERY DIRECT FROM MANUFACTURER’ notes below.

2. All Goods remain the property of Positive Press Ltd until payment is received in full.

3. Payment of goods is due within 30 days of invoice unless otherwise agreed in writing. Positive Press Ltd reserves the right to charge monthly interest on overdue accounts.

4. Please allow 21 days for delivery.

5. Positive Press Ltd reserves the right to amend prices without prior notice, although every eff ort will be made to supply the goods at the price stated at time of ordering.

6. Goods may be returned within 14 days of receipt only if a fair reason is offered. A refund or credit note will be issued for such goods at the discretion of Positive Press Ltd.

7. Products may vary slightly from those shown. Occasionally we have to change suppliers and we reserve the right to substitute items of a similar design and quality.

**PAYMENT TERMS**
We can accept payment by cheque made payable to Positive Press Ltd and the majority of debit and credit cards.

**VALUE ADDED TAX (VAT)**
Our VAT Registered Number is GB 753 5901 22. Prices in this catalogue are shown exclusive of VAT. VAT is calculated at the rate applicable at the date of the invoice. Items liable for VAT are shown with asterisks\* at the end of their code Number.

**DELIVERY DIRECT FROM MANUFACTURER**
See individual product delivery costs. These delivery costs are a rough guide only. Multiple products will not incur extra ‘multiple unit delivery costs’ as these costs are calculated by weight. Orders over £200 will incur delivery charges – but these will be based on individual orders and by weight. Please call 01225 719204 for more information

**DELIVERY**
Delivery to UK Mainland Only (Not for ‘delivery direct from manufacturer’ products.)
£4.99 for orders up to £20.00
£6.99 for orders over £20 and up to £75
£12.99 for orders over £75

Outside UK mainland and overseas customers, please enquire for costs of postage and packing before goods are sent. We could send you a proforma invoice, showing carriage costs.
If a book is pre-ordered before publication as part of a larger order, it will incur a separate charge for postage and packing.

ORDER BY PHONE: 01225 719204
ORDER BY FAX: 01225 712187
ORDER BY POST: Positive Press, 28a Gloucester Road,
Trowbridge, BA14 0AA
ORDER BY EMAIL: positivepress@jennymosley.co.uk
ORDER BY WEBSITE: [www.circle-time.co.uk](https://www.circle-time.co.uk/)

**CORE OFFICE HOURS 8.30AM – 5PM MONDAY TO FRIDAY – SOME DAYS MAY DIFFER ESPECIALLY DURING SCHOOL HOLIDAY TIMES**